

OWGRA

OSTERLEY AND WYKE GREEN RESIDENTS' ASSOCIATION

**Minutes of the 3rd Meeting of the 2016/17 Committee
held at Wycombe House Pavilion, Jersey Road, TW7 5PL
on Monday 27 June 2016 at 7.30 pm**

Present:

Committee Members:

Brij Rathor	Chairman
Gerry Stevens	Vice-Chairman
Barbara Stryjak	Secretary (minute taker)
Ian Speed	Treasurer
David Pavett	Webmaster

Guests:

Sheila O'Reilly	Ward Councillor
Colin Hume	Chairman, Friends of Jersey Gardens

1. Apologies for Absence

Colin Bell	Planning Officer
Cecilia Hodgson	Committee Member
Vanita Patel	Membership Secretary

2. Minutes of the Last Committee Meeting held on 11 June 2016 and Matters Arising

a. Minutes of last Committee Meeting

The minutes of the last committee meeting were approved and signed by the Chairman. Minutes would be put on the OWGRA web site when it was up and running.

Action: Barbara S/David P

b. Outstanding Actions

OWGRA STATIONERY: Cecilia H said she would prepare some proposals for OWGRA stationery ie letter heading, business cards, etc.

Action: Cecilia H

CODE OF CONDUCT: Cecilia H suggested that we should also look at processes and she would come up with some proposals.

Action: Cecilia H

Balvinder Dhillon would be contacted for suggestions on the process of meetings.

Action: Barbara S

c. Matters Arising

HANDOVER FROM OLD TO NEW COMMITTEE: The handover meeting with the old OWGRA Committee had been called off by the old Committee and was unlikely to ever take place. It was unlikely that any documents would ever be handed over, but Barbara

S would contact the previous Chairman one last time to ask for a handover.

Action: Barbara S

MEMBERSHIP FEE: It was thought that membership should be for a named person not per household. To be discussed again.

HOLIDAY DATES: The following people had not yet provided their holiday dates for the summer to the Secretary: Ian S, Vanita P, Colin B. **Action: Ian S, Vanita P, Colin B**

3. Friends of Jersey Gardens and Osterley and Spring Grove Ward Panel (Colin Hume)

a. Friends of Jersey Gardens

- Set up 10 years ago but may eventually fold it there is no new blood
- Currently 8 members in the group
- Jersey Gardens is the only public park in the ward
- Annual Summer Fete (fund raising event) – not being held this year
- Major upgrade work has been taking place in Jersey Gardens; Phase 1 finished, opportunities for further work later in the year
- Gates replaced, waiting for new locks
- Area round tennis courts has been landscaped
- Jersey Gardens are opened c 6 am by local residents who have keys and Carillion close the gates at night
- Local resident, Barbara Shah, does a sterling job picking up litter in the mornings
- There will be a consultation later in the year about height of hedging and the alpine garden
- OWGRA will try to help recruit new members to the Friends of Jersey Gardens during its recruitment campaign for members in autumn 2016

b. Osterley and Spring Grove Ward Panel

- Meets every 3 months either in Osterley Park Stables or West Thames College
- Membership consists of local residents and National Trust representatives
- Ward Councillors and Safer Neighbourhood team attend (sergeant and PCSO)
- Osterley and Spring Grove ward has a low crime rate
- Priorities for the ward are discussed eg burglary, theft from vehicles, anti-social behaviour
- Next meeting is on Monday 20 July at 6.30 pm at Osterley Park Stables. A representative of OWGRA invited to attend (Gerry Stevens and possibly Barbara Stryjak)

4. Chairman's and Vice-Chairman's Report

a. Update on ONF (Brij R)

2 meetings (minutes produced) held recently (14 & 20 June) with LBH and Colin Bell's views sent to committee members by e-mail (24 June). There is still disagreement on who represents the ONF (Mariam/Mike or new OWGRA ONF SG).

Awaiting feedback on Danalee Edmund meeting with Steve Curran and a decision on the definition of the area.

There was some discussion on whether SKY should or should not be part of the area, but there was no agreement on this in the group and the Council will almost definitely accede to SKY's wishes not to be included in the area. It was pointed out that there are plans for residences along the Golden Mile, so they will need to be represented by a residential forum rather than be included in a business forum area (proposed by LBH for the Golden Mile).

Once the area is agreed at LBH Cabinet on 19 July, there are only 6 weeks for the NF to be set up, incl the ONF constitution.

It was agreed that postponement of the consultation period for setting up the NF following the expected approval of the area would be sought to a later meeting of IBAF from the IBAF chairman, Cllr Mel Collins. **Action: Brij R**

Ms Hartley would be contacted for a response to the letter from OWGRA of 13 June. **Action: Brij R**

David P would discuss the ONF Constitution with Cecilia H. **Action: David P/Cecilia H**

b. Update on Constitution (Gerry S)

Gerry S had submitted a revised draft of the Constitution and would incorporate additional comments made at the meeting in the next draft. **Action: Gerry S**

c. Attendance at External Meetings (Gerry S)

Gerry S would circulate a list of external meetings with dates and who would attend them from the OWGRA Committee **Action: Gerry S**

d. Street Reps, Appointment and Duties (Gerry S)

Gerry S Had prepared a list of duties for the Street Rep Co-ordinator and Street Reps. There was some discussion as to whether Street Reps should collect subs from members and that not all street reps would want to do that. It was suggested that the newsletter that will call for residents to become OWGRA members should encourage payment to be made on-line (but another method will need to be provided for those residents who don't bank on-line or who are less mobile); further discussion is needed on this subject.

5. Treasurer's Report

Ian S was finalising transfer of the bank accounts to the new Committee.

Ian S would check and provide evidence that OWGRA had paid for the ONF web site. **Action: Ian S**

6. Webmaster's Report

a. Progress with Website

David P had started to work on the web site.

Gerry S provided David P with some examples of good websites of residents' associations.

b. E-mails for Committee Members

David P had done some research on e-mail boxes and proposed using Gmail for Business; which would allow multiple e-mail addresses for £4/month.

7. Secretary's Report

a. OWGRA Newsletter and Questionnaire

The first newsletter needs to inform residents that OWGRA exists, that there is a new website and include a questionnaire to elicit what is important to residents.

It was proposed to issue a combined OWGRA/KOG newsletter shortly after the Nishkam School Judicial Review to introduce the new OWGRA Committee and give an update on the JR.

The questionnaire could prompt for areas of concern for local residents eg crime, building developments (legal and illegal), litter, graffiti, dog fouling, pollution, traffic, appearance/state of front gardens, state of pavement and roads, road humps, 20 mph speed limit, speed limit enforcement, parking, CPZs, speed cameras, CCTV.

Action: Barbara S/Gerry S

Brij R requested that future newsletters are printed on thicker paper (similar to the recent KOG leaflet) as it was much easier to put it through letter boxes without injuring one's fingers.

Action: Barbara S

b. Filling Vacant Committee Positions

Two positions need to be filled: Communications Officer and Street Rep Co-ordinator (Barbara S would handle this responsibility for the latter in the short term).

c. Recruiting Street Reps

Barbara S and Gerry S would prepare a list of potential people to contact to see if they would be Street Reps.

Action: Barbara S/Gerry S

8. Membership Secretary's Report

N/A

9. AOB

None

10. Date of Next Meeting

It will to be difficult to organise an OWGRA Committee meeting over the summer because of Committee members' holidays.

It was agreed to organise OWGRA Committee meetings on Wednesdays when Wycombe

House is available.

It was agreed to have the meetings on the first Wednesday of every month, so the next 4 meetings would be on

- 7 Sept

- 5 Oct

- 2 Nov

- 7 Dec